**Yearbook**

**May 4 - 8**

**What you will need:**

Computer/device

Internet

School e-mail/TEAMS/Yearbook Avenue

**What you will do:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **M 5/4** | **T 5/5** | **W 5/6** | **Th 5/7** | **F 5/8** |
| Finalize your Yearbook page (20-30 minutes)  Read Rubric for Yearbook page | Finalize your Yearbook page (20-30 minutes) | Finalize your Yearbook page (20-30 minutes)  Post to Discussion Board 1 in TEAMS (read instructions below) | Finalize your Yearbook page (20-30 minutes)  Check Skyward (read below) | Finalize your Yearbook page (20-30 minutes)  Turn-in Weekly Progress by Sunday midnight  Post on Discussion Board 2 when you are done with your page. |
| **Use the boxes below to CHECK when above task is completed** (optional)**:** | | | | |
|  |  |  |  |  |

**What you will learn:**

Finish your current yearbook page.

**How you will complete your work:**

**Check Skyward Each Week**

See your weekly assignment from April 27-May 1 for a detailed explanation of grades. (Teams > General > Files > Weekly Assignments)

Send me a “Chat” in Teams if we need to discuss grades.

**WORK ON YEARBOOK PAGE**

1. You should be working 20-30 minutes per day MINIMUM! That is a little over 2 hours per week; YearbookAvenue shows me when you signed in, what page you worked on, how long you worked, and what steps you completed.
2. Keep in mind you are producing something REAL that people paid for. Please make Yearbook a priority.
3. You will be graded on the quality of your work and your progress
4. If you do not meet appropriate progress, you will be removed from the page.

Page assignments.

Chloe: Senior Photos

Daelyn: Homecoming

Erika: Senior Best

Abby B: Football

Katie: Volleyball

Jamilya: Boys Soccer

Madison: Golf

Jessie: Senior Life

Tristan: Sophomore Life

Tyler: Freshman Life

**Make a Discussion Board POST in Teams**

1. One the left side of your Team, click DISCUSSION BOARD.
2. POST: Give a DETAILED description of an idea for a FILLER PAGE. If you have a Lookbook, go through to look for ideas. If you do not have a Lookbook, follow the Video Lesson on “Inspiration Page”. Try to pick Filler Ideas that would be easy to get photos from students OR that we already have photos for.
3. REPLY to at least ALL of your classmates –add to their idea. What else could we do on that page? How can we get photos? How can you help?

**TURN-IN WEEKLY PROGRESS**

1. In Teams, go to Assignments > open Weekly Production sheet for this week.
2. Save by adding YOUR NAME to the save: Ex: Jane Smith Weekly Production
3. REFLECT and respond to the statements under each category. Describe how your week went while working on the yearbook. Be honest with what was good, what didn’t go as planned, what you plan to do, your ideas for your page, how you have interacted, etc.
4. At the bottom, you will give yourself a grade out of 20 points.
5. Save and upload to Assignments by selecting “+Add Work” to attach.

**POST TO DISCUSSION BOARD WHEN YOU ARE DONE WITH YOUR PAGE.**

1. Your page should be complete this week. Post to Discussion Board when you are done.
2. It will be evaluated and graded.
3. If it is satisfactory, you will be assigned another page.
   1. If it is NOT satisfactory, you will be given the grade accordingly and will continue to improve the page for a better grade.